



PAYMENT PROCESS AND TIMELINES

1. Edo State Internal Revenue Service operates a cashless payment system and as such, personnel of the EIRS are prohibited from interfacing with taxpayers on cash transactions in the course of carrying out their official responsibilities/tax collections.

Note: the general public are advised not to carry out their tax payments on cash basis.

2. EIRS is fully automated and all payment are electronically captured, instant receipts are generated for all taxes paid.
3. Taxpayers are issued assessment with a unique assessment reference number (Bill Reference). This takes about 2 to 5 minutes.
4. Taxpayers use the Assessment Reference to make payment through any of our payment channels. This takes about 3 to 5 minutes.
 - a. After payment, receipt is immediately generated in acknowledgement of the payment and the assessment is automatically settled when the bill reference is used.
 - b. Our payment channels include:
 - i. Bank Branch Collection System (Interswitch Paydirect),
 - ii. Bank Branch Collections System (Remita),
 - iii. Web Payment (on our website- <https://eirs.gov.ng/>),
 - iv. Interswitch Agency Banking (Quickteller),
 - v. Moneypoint Agency Banking (Monnify),
 - vi. Revenue Scratch Cards,
 - vii. Point of Sales (PoS)

viii. First Bank Agency Banking.

5. On presentation of the payment receipt to the Tax Office, the Tax Officer generates an electronic Treasury Receipt and presents same to the taxpayer as official acknowledgement for the payment made (optional). This takes about 2 to 4 minutes.
6. All payments made without the bill ref are referred to as "Payment on Account" and this requires further authorization to enable the assessment to be settled before the electronic Treasury receipt can be generated. This takes about 24hrs.

Note: The timelines quoted above are based on a situation where there are no network interruptions. However, factoring these interruptions into the picture would make the timelines above higher, depending on the nature of disruptions.

Signed by

The Chairman

EIRS

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